JOB DESCRIPTION
Erosion and Sedimentation Technician

RESPONSIBILITIES: To perform this job successfully, an individual must be able to satisfactorily perform duties within the following programs that include but are not limited to:

A. Chapter 102 Erosion and Sediment Control Program (primary responsibility)
   1) Review Erosion and Sedimentation Control Plans
   2) Review NPDES (National Pollutant Discharge Elimination System) permits
   3) Provide completeness reviews for PCSM (Post Construction Stormwater Management) Plans
   4) Provide Technical assistance to plan writers regarding E & S and NPDES plans
   5) Provide Technical Assistance to county residents with water obstruction and encroachment permits
   6) Conduct complaint response and investigations
   7) Conduct project site inspections to obtain voluntary compliance
   8) Participate in outreach activities

B. Dirt, Gravel, and Low Volume Road Program (secondary, or on an as-needed basis)
   1) Conduct educational outreach visits to townships
   2) Provide Technical assistance to townships and help design road projects promoting Environmentally Sensitive Maintenance
   3) Oversee project construction
   4) Acquire program certification with Penn State's Environmentally Sensitive Maintenance Training

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:
- Bachelor Degree in Natural Sciences, Environmental Resources Management, Environmental Science, or a closely related environmental field
- Knowledge of soils, hydrology, land use, geography, ecology, and natural resources
- Knowledge of or ability to learn state regulations, policies, and guidelines as they relate to Chapter 102 Erosion and Sediment Control and Chapter 105 Water Obstruction and Encroachment Permits
- Ability to read and understand construction plans and maps preferred
- Experience in Microsoft Programs and GIS/ArcView
- Must be able to perform routine duties without direct supervision both in an office and field setting
- Must be able to effectively communicate verbally and in writing
- Other duties performed as assigned. The Huntingdon County Conservation District reserves the right to add or change the duties of this job description at any time.

PHYSICAL DEMANDS: This position requires walking and traversing all types of terrain in all weather conditions

ACCOUNTABILITY: The E&S Technician reports directly to the District Manager and ultimately to the HCCD Board of Directors

AN EQUAL OPPORTUNITY EMPLOYER

Updated 7/5/17
ADDITIONAL REQUIREMENTS: Possess a valid motor vehicle operator's. Personal vehicle use is required and will be reimbursed at the applicable state rate.